



Job Title: Summer Fun Aide/Breaker
Department: Extended Day/Summer Fun
Hired by: Head of School
Reports to: Summer Fun Supervisor
Evaluated by: Summer Fun Supervisor

Support Staff Summary

The Summer Fun Aide/Breaker supports the Class Lead, assisting with any task that enables the teacher to provide an excellent summer experience for children ages 5-12 years old.

Aides/Breakers help to provide a positive environment. Duties will vary and applicants must be flexible and work well in a team setting.

Required Spiritual Qualities

It is expected that the PCA staff member will ...

- Believe the Bible to be the inspired, the only infallible, authoritative, inerrant Word of God—our standard for faith and practice.
- Be a born again, Spirit filled Christian who is in agreement with the PCA mission and vision, Statement of Faith, values, philosophy of education, and policies.
- Acknowledge Christ as Savior and seek to live life as His disciple.
 - Demonstrate a desire for spiritual growth as evidenced by his or her prayer life, Bible study, and spiritual outreach to others.
 - Be a Christian role model in attitude, speech, and actions toward others (Luke 6:40), including being committed to God's biblical standards for sexual conduct.
 - Share the Christian faith with other people.
 - Have a Christ-centered home.
 - Actively participate in a local Bible-believing church.
- Evidence the fruit of the Spirit in dealing with people.
- Have a conviction that God has called him/her to Christian school ministry.
- Reflect the beliefs, values, purposes, and priorities of the school.
- Maintain high standards of ethics, honesty, and integrity, in all personal and professional matters.
- Follow the Matthew 18 principle in dealing with conflict with students, parents, staff, and administration.
- Reflect and teach the mission, vision, and core beliefs of the school.

Required Personal Qualities/Functions

It is expected that all employees will ...

- Manage students with a firm, grace-filled accountability to high behavioral expectations.
- Demonstrate sensitivity toward staff, parent, volunteers, and children, and an ability to interact effectively with them.
- Meet everyday stress with emotional stability, objectivity, and optimism.
- Develop and maintain rapport with students, parents, and staff by treating others with courtesy, patience, friendliness, dignity, respect, and a good sense of humor.
- Recognize her/his mistakes and take measures to correct them.
- Be a collaborative team player.
- Use acceptable English in written and oral communication. Speak with clear articulation.
- Respectfully submit and be loyal to those in authority.
- Ensure adequate supervision for students.

Required Professional Qualities

It is expected that the Summer Fun Aide/Breaker will have the following:

- High school diploma or equivalent.
- One year related experience working with preschool through 6th grade age children.
- Ability to work in a team environment with various levels of staff.
- A clear Washington State Background Check.
- A current First Aid/CPR card.
- HIV/Aids and Blood-borne Pathogen training/card.
- A TB test within the last year.

Essential Duties and Responsibilities

- Pray for God's blessing on the families and staff of PCA.
- Duties include but are not limited to:
 - Assisting Class Leads
 - Tracking pick-up of students
 - Giving breaks
 - Toy sanitation
 - Set up and take-down
- Working with students as requested.

Summary of Essential Job Functions

- Able to listen carefully and respond with grace and understanding to all members of the school community.
- Able to manage time and prioritize daily and weekly tasks.
- Able to manage the physical, emotional, and mental aspects of the job.
- Able to walk forward and backwards.
- Able to lift or carry classroom supplies, textbooks, furniture, and equipment to a maximum of 35 pounds.
- Able to sit, stand, bend, stoop, reach, grab, pull, hear, see, and speak on a daily basis.
- Able to perform repetitive physical tasks such as computer keyboarding.
- Able to monitor students in a variety of locations including those with noise, with activity, and during inclement weather.

Work Environment, Hours and Compensation

The Summer Fun Aide/Breaker works in classrooms and inside areas, and on the playground. The hours are Monday – Friday, 7:30 a.m. – 4:30 p.m. Salary range, minimum wage - \$22.00 per hour, is based on qualifications and work experience.

Please Note:

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.